



AGILE Quick Reference Card

USER

- 1 HOME.** Return to home page from any other screen.
- 2 MY LEARNING ASSIGNMENTS.** List of assigned courses.
- 3 COURSE INFORMATION.** High level course details. Click to view more information.
- 4 COURSE TYPE.** Visual icon: Web-based, Instructor-led, or Blended curricula.
- 5 CHECK SYSTEM.** AGILE compatibility checklist for the workstation.
- 6 FIND LEARNING.** Search for courses by name or keyword. Use "quotes" or wildcard* to narrow results.
- 7 MY CURRICULA.** Groups of associated learning activities by status. Click to view each curriculum's details.
- 8 HISTORY.** Click to view your completed training and print certificates.
- 9 LINKS.** Links that direct you to additional information and reports.

NOTE: Pods 6-9 are interchangeable for personal preference.

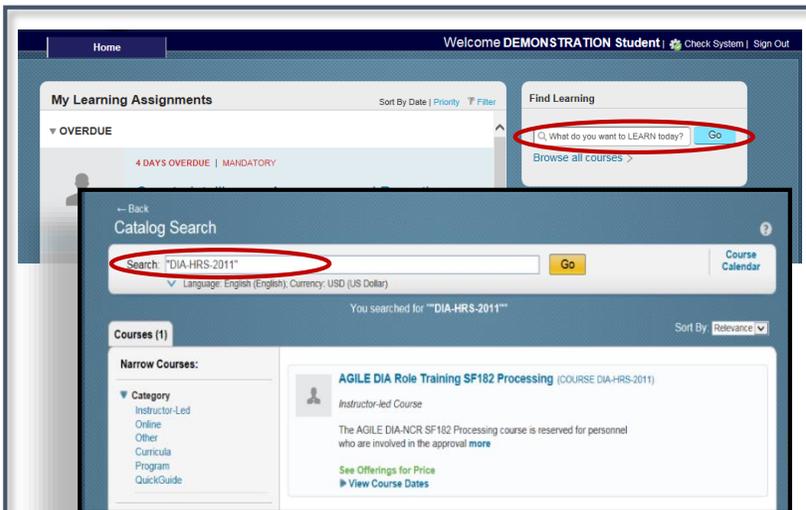
The screenshot shows the AGILE user interface for a 'DEMONSTRATION Student'. The interface is divided into several sections:

- 1 Home:** A navigation bar at the top left with a 'Home' button.
- 2 My Learning Assignments:** The main content area, sorted by date and priority. It is divided into three categories:
 - OVERDUE:** Contains two course cards. The first is 'Instructor-led' (4 DAYS OVERDUE | MANDATORY) for 'Counterintelligence Awareness and Reporting (CIAR)'. The second is 'Web based' (4 DAYS OVERDUE |) for 'DIA Occupational Safety, Health and Environmental Awareness Training'. A 'CONTINUE COURSE' button is visible next to the second card.
 - DUE WITHIN 7 DAYS:** Contains one course card: 'Blended' (11/19/2015 | MANDATORY) for 'DIA Continuity of Operations (COOP) Awareness'. A 'START COURSE' button is visible next to the card.
 - DUE WITHIN 30 DAYS:** An empty section at the bottom.
- 3 Course Information:** A 'More' dropdown menu next to the CIAR course title.
- 4 Course Type:** The visual icons for 'Instructor-led' (person), 'Web based' (computer), and 'Blended' (person at computer).
- 5 Check System:** A 'Check System' link in the top right navigation bar.
- 6 Find Learning:** A search box with the text 'What do you want to LEARN today?' and a 'Go' button, along with a 'Browse all courses' link.
- 7 My Curricula:** A section with a pie chart showing course status: Overdue (1), Due in 30 days (1), and Due Later (1).
- 8 History:** A section showing '10 recently added' items with a 'View all' link.
- 9 Links:** A vertical list of links including Approvals, External Requests, HELP - Sys Admin, Joint Language Uni, News, Options and Settings, Reports, and User Profile.



Course Search

Catalog Search



A search can be performed from the **Find Learning** pod on the home page, or the **Catalog Search** page.

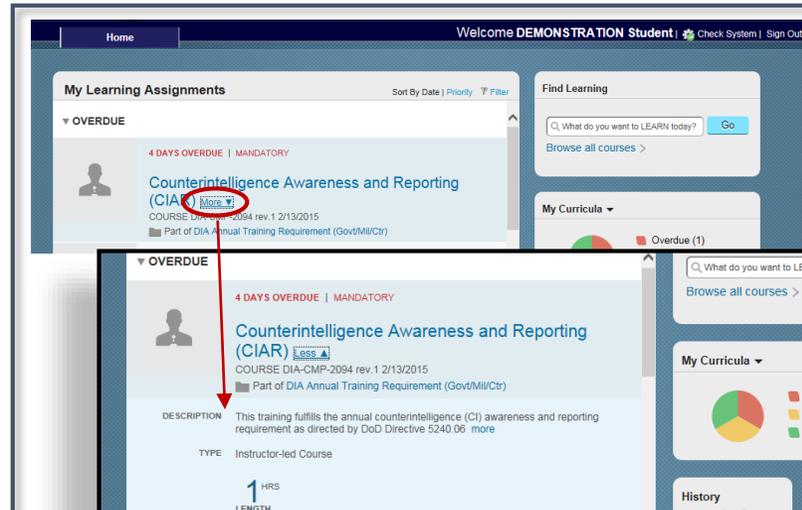
To perform a search, enter any of the following in the search box* and click Go:

- Keyword
- Course Name
- Course Number

*For best search results use quotations (" ")

Course Information

Overview



From the home page, hover over the course name to view the **More** ▼ option.

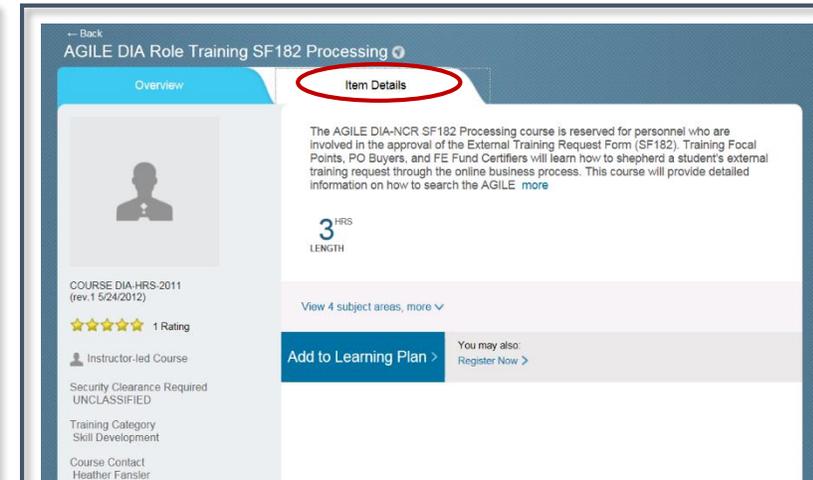
Click **More** ▼ to view course details, including:

- Description
- Type
- Duration

Click **Less** ▲ to return to the compressed view.

Course Specifics

Details



From the home page, click the course name to navigate to the Course Landing page.

The **Item Details** tab displays the following information:

- Course Manager
- Course Duration
- Registration
- Course Details
- Course Type
- Course Rating

The optional **Overview** tab details the following:

- Eligibility
- Additional Prerequisites
- Agenda
- Enrollment Procedures
- Registration Information
- Registration Location